

MINUTES
UAF FACULTY SENATE MEETING #212
Monday, February 8, 2016 – 1:00 - 3:00 PM
Wood Center Carol Brown Ballroom

I. Call to Order – Debu Misra

A. Roll Call

| Faculty Senate Members Present: | Present – continued: |
|--|-----------------------------|
| ABRAMOWICZ, Ken (16) | MISRA, Debu (16) |
| ALLMAN, Elizabeth (16) – F. Huettmann (Zoom) | NEWBERRY, Rainer (17) |
| BARNES, Bill (16) | RICE, Sunny (16) – via Zoom |
| BRET-HARTE, Donie (17) | SKYA, Walter (16) |
| CARROLL, Jennie (17) | TILBURY, Jennifer (17) |
| CASCIO, Julie (16) - via Zoom | TUTTLE, Siri (17) |
| CHERRY, Jessica (17) | WEBER, Jane (16) |
| CLARK, Jamie (16) | WILDFEUER, Sandra (16) |

COLLINS, Eric (17)

B. Approval of Minutes to Meetings #211

The minutes were approved as submitted.

C. Adoption of Agenda

The agenda was adopted as submitted.

II Status of Chancellor's Office Actions

A. Motions Approved:

1. Motion to amend the academic probation policy
2. Motion to amend Minor option to the BA degree
3. Motion to approve discontinuation of the Master of Electrical Engineering Degree Program

B. Motions Pending: *None*

III A. President's Remarks – Debu Misra (3 Min.)

President Misra reminded everyone that the Board of Regents will be meeting in Fairbanks on February 18 and 19. He encouraged faculty to provide public comments about issues arising from the current fiscal climate. He also encouraged faculty to share ideas and thoughts regarding the Strategic Pathways plan that was just announced.

There were 41 applicants for the UAF Chancellor position. The search committee will meet on February 10, and they plan on developing a short list of at least eight candidates.

Planning and Budget Committee

had in the past. So, more revenue generation is the means to maintain the present scope of activity and service to students, research productivity and outreach efforts. Obviously, if the academic responsibility for programs were rearranged and large-enrollment programs were moved to one of the other institutions, it would not be a desirable outcome for UAF's future. Her shared goal with UAF administration is to make sure that UAF retains the ability to help itself through the generation of revenue.

C. VC for Research – Larry Hinzman (3 Min.)

Vice Chancellor Hinzman announced that John Walsh, chief scientist at the International Arctic Research Center, was awarded the 2016 International Arctic Science Committee Medal.

He provided an update about the Arctic Science Summit Week (ASSW). At least seven of the eight senior arctic officials will attend, as will several ambassadors and Cabinet level ministers, and program managers from the NSF, NASA, DOE and NOAA (among other major funding agencies). He encouraged faculty to be engaged with their program managers before and during the Summit, and to attend and be involved with the activities of this important week.

D. Members' Questions/Comments (5 Min.)

Donie B. asked how UAF accreditation would be affected if large portions were move to one of the other universities. The Provost remarked that institutional accreditation and specialized accreditation of some of the programs were being taken into account. She noted the Strategic Pathways document says that the general education, humanities, and the arts will continue to be offered all three universities. There would be sufficient offerings maintained to ensure institutional accreditation, but there are some issues with the specialized program accreditation depending upon how the plans are implemented.

V Public Comment

No public comments were made.

They are encouraging students to testify at the Board of Regents Meeting on February 18 and 19.

C. UNAC – Chris Coffman (2 Min.)

Chris mentioned preparations for contract negotiations that will begin in fall of 2016. The current contract expires in December of 2016.

They are watching the Strategic Pathways process unfold with great concern, and will be ensuring that any plans that are put forth are in compliance with the Collective Bargaining Agreement as well as BOR Policy, and university policies. They are taking comments from faculty.

A petition is being circulated in collaborati

There are 1200 or so graduate students at any given time. RAs and TAs have had health care, payment for which has been run through university administrative central offices. The RAs and TAs number about 425 – 450 students. Their insurance is paid by the university. The remaining students are not covered by UA; they're either covered by their parents or by other means. Coverage for the approximately 425-450 RA / TA students affects grant proposals for faculty research. The costs of health care and what can be covered by it is diverging due to the rising costs.

Students can't afford high deductibles and they try to go with the middle of the road plans. So, the issue they now facing, along with their peer institutions, is that many universities cannot afford to pay for insurance any more. They can't divide up and give the students the money that was being used to buy their insurance – IRS won't allow such a disbursement of funds. In some cases, other peer institutions have increased student stipends to help them afford health care. Anything the universities try to do must be balanced with the laws of Affordable Care Act.

Currently, approximately \$1 million per year is being spent by the university on health insurance for the RAs and TAs, with about half of that amount coming from research grants. /8[(T)-3(h)(e)1Uance 2(3c)4(i)(om)-2(e

VIII New Business

- A. Resolution supporting gender inclusive language, submitted by
Committee on the Status of Women (Attachment 212/1)

Jane W. introduced the resolution endorsing the use of the term “first year” over “freshman.” Orion

IX Information Item

GERs Course Classification Guidelines and List, submitted by the Curricular Affairs Committee (Attachment 212/6 – Guidelines)

Handout of the GERs Course Classification List was made available at the meeting, and is posted online at: <http://www.uaf.edu/uafgov/faculty-senate/meetings/2015-16-fs-meetings/#212>

Jennie recapped the process and guidelines used to select courses for the new classification system which will replace the Perspectives on the Human Condition (PHC) to fulfill General Education Requirements (GER). The classification takes effect in the fall. The majority of students will stay under the PHC next year; it only affects new students entering under the new catalog. All the courses currently in the PHC are included in the classification system, and departments will be able to add to this list as time goes by.

Jamie C. asked about the potential effects on departments and scheduling preparations related to this list taking effect in the fall. Jennie noted that a lot of consideration by the department needs to take place for some of the obvious courses, like Psychology for example, where it's easy to predict that demand will be high. But, she doesn't feel they should have to jump through a bunch of hoops until the actual demand is better known. Jamie asked how they would know about the actual levels of demand, particularly as waitlists are capped at a certain number. Jennie hoped the advisors would be paying attention to that and communicating with departments.

Debu asked how students will be notified of these changes. Rainer commented the Sun Star is the obvious route to notify students.

X

ATTACHMENT 212/2

UAF Faculty Senate #212, February 8, 2016

Submitted by the Graduate Academic and Advisory Committee

MOTION:

The UAF Faculty Senate moves to approve a new Master's Program in Marine Science, housed in the School of Fisheries and Ocean Sciences, Graduate Program in Marine Sciences and Limnology.

Effective: Fall 2016 upon all required approvals.

Rationale: Globally and locally, the ocean is changing, and harvest and development, such as oil and gas, are both increasing. There is increasing demand for trained scientists at various education levels, including professionals who have broad training at a graduate level, but who do not need in-depth research experience. While there are a variety of related degrees offered in Alaska and across the nation, currently no M.A. in any marine science field is offered at any institution in Alaska. The M.A. will complement existing degree programs by providing secondary education for professionals such as teachers, agency and

These are funded through their advisor's external grants or through competitive fellowships. In many cases, research projects are very time consuming, and additional time spent seeking funding for research expenses can also prolong the time to completion of the degree. In the last 25+ years, GPMSL M.S. programs in Marine Biology and Oceanography have graduated 125 students. Of these students, only 7% graduated in two years or less, with 39% graduating in three years or less. However, many students have taken longer to graduate, with 17% of these 125 graduates taking over five years to complete their degrees. A Master of Arts in Marine Science would fill a niche for students who want an advanced degree understanding of marine sciences to promptly join the workforce, but do not have career goals that require undertaking original scientific research as is done when completing a M.S. thesis research. Recently, the interest in an MA degree in Marine Science has risen, and currently the only option for students is to receive a Master of Arts in a Marine Science related topic through the Interdisciplinary Studies Department. Offering a Master of Arts in Marine Science through GPMSL would provide a focused option for students who are not interested in a more general interdisciplinary Studies degree.

This M.A. degree program is intended for college graduates and working professionals to pursue further study in marine sciences. The program will provide broadened and scholarly perspectives in the broad fields of marine biology and oceanography, sustainable use of ocean resources and associated societal impacts. This degree is designed to be relevant to those pursuing careers in a broad range of sectors, including (but not limited to) teaching, government policy, and industry.

Objectives:

The objective of this proposed Master of Arts in Marine Science degree program is to provide students with the knowledge base to be highly competitive in obtaining positions or advancing their careers in state and federal management agencies and /or related industries in Alaska and elsewhere. In meeting this need, the University of Alaska Fairbanks will become the University of Choice for educating today's marine science experts. As one of the premier Arctic Ocean sciences programs in the nation, the UAF School of Fisheries and Ocean Sciences Graduate Program in Marine Science and Limnology will educate the professionals who will work to oversee the sustainability of Alaska's healthy oceans in the face of changing climate and increased human impact. This proposed degree program will increase student recruitment and retention at UAF. It will also support the many agencies and industries with an interest in the health and sustainability of our ocean.

Career Opportunities:

Graduates who complete the Master of Arts in Marine Science degree would be competitive in-2(r)3.cm4(ce d)

MSL F450/651-Marine Biology and Ecology Field Course

MSL F456/656-Kelp Forest Ecology

MSL F625-Shipboard Techniques

8. Complete 6 credits of graduate project or literature review. To be determined by the major advisor and student.
9. Complete 8 credits of electives. Electives will be selected based on student interest, relatedness to degree and approval by their major advisor.

Minimum credits required 30 credits

* Students must earn a B- grade or better in the core courses of the degree program before being eligible to take the comprehensive exam.

See next pages for the Resource Commitment Form, and the BOR Program Action 5 H T X H V W

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Board of Regents Program Action Request
University of Alaska
Proposal to Add, Change, or Delete a Program of Study

| | | |
|---|---|---|
| 1a. UA University (choose one) <input checked="" type="checkbox"/> UAF | 1b. School or College School of Fisheries and Ocean Sciences | 1c. Department Program Graduate Program in Marine Sciences and Limnology |
|---|---|---|

2. Complete Program Title: MA in Marine Science

3. Type of Program

| | | | |
|--|---|--|--|
| <input type="checkbox"/> Undergraduate Certificate | <input type="checkbox"/> Associate | <input type="checkbox"/> Baccalaureate | <input type="checkbox"/> PostBaccalaureate Certificate |
| <input checked="" type="checkbox"/> Master's | <input type="checkbox"/> Graduate Certificate | <input type="checkbox"/> Doctorate | |

| | |
|---|---|
| 4. Type of Action | 5. Implementation date (semester, year) |
| <input checked="" type="checkbox"/> Add <input type="checkbox"/> Change <input type="checkbox"/> Delete | <input checked="" type="checkbox"/> Fall 94.52 561 09S Q q 32.64fj ET Q 0.7n BT P6.96C Q |

ATTACHMENT 2123
UAF Faculty Senate #212, February 8, 2016
Submitted by the Unit Criteria Committee

MOTION:

The UAF Faculty Senate moves to approve the Unit Criteria for the Center of Cross Cultural Studies

EFFECTIVE: Upon Chancellor Approval

RATIONALE: The Unit Criteria Committee reviewed the unit criteria which were submitted from the Center of Cross Cultural Studies. With some revisions, the unit criteria were found to be consistent with UAF guidelines.

UNIVERSITY OF ALASKA FAIRBANKS
REGULATIONS FOR THE EVALUATION OF FACULTY
AND
CENTER FOR CROSSCULTURAL STUDIES
(CXCS)
UNIT CRITERIA, STANDARDS AND INDICES

MISSION

MISSION: THE MISSION OF THE CENTER FOR CROSSCULTURAL STUDIES IS TO DRAW AND BUILD UPON THE ACADEMIC AND RESEARCH CAPABILITIES AT UAF TO OFFER AN INTEGRATED COURSE OF ADVANCED GRADUATE STUDY THAT ADDRESSES LONG-STANDING ISSUES OF C S M C

DELIVERY METHOD: THE PROGRAM WILL BE OFFERED THROUGH A VARIETY OF FLEXIBLE COURSE DELIVERY METHODS TO STUDENTS LIVING THROUGHOUT ALASKA AND BEYOND. THE PROGRAM OFFERS A FULL COMPLEMENT OF CAMPUS-BASED, E-LEARNING AND DISTANCE EDUCATION COURSES CONSISTENT WITH THE STANDARDS OF ADVANCED GRADUATE STUDY AT UAF.

THE FOLLOWING IS AN ADAPTATION OF UAF AND BOARD OF REGENTS' CRITERIA FOR ANNUAL REVIEW, POST-TENURE REVIEW, PROMOTION, AND TENURE, SPECIFICALLY ADAPTED FOR USE IN EVALUATING THE FACULTY OF THE CROSS CULTURAL STUDIES DEPARTMENT. ITEMS IN BOLDFACE ITALICS ARE THOSE SPECIFICALLY ADDED OR EMPHASIZED BECAUSE OF THEIR RELEVANCE TO THE DEPARTMENT'S FACULTY, AND BECAUSE THEY ARE ADDITIONS TO UAF REGULATIONS.

Chapter I

Purview

The University of Alaska Fairbanks document, "Faculty Appointment and Evaluation Policies," supplements the Board of Regents (BOR) policies and describes the purpose, conditions, eligibility, and other specifications relating to the evaluation of faculty.

B. Criteria for Instruction

A central function of the university is instruction of students in formal courses and supervised study. Teaching includes those activities directly related to the formal and informal transmission of appropriate skills and knowledge to students. The nature of instruction will vary for each faculty member, depending upon workload distribution and the particular teaching mission of the unit. Instruction includes actual contact in classroom, correspondence or electronic delivery methods, laboratory or field and preparatory activities, such as preparing for lectures, setting up demonstrations, and preparing for laboratory experiments, as well as individual/independent study, tutorial sessions, evaluations, correcting papers, and determining grades. Other aspects of teaching and instruction extend to undergraduate and graduate academic advising and counseling, training graduate students and serving on their graduate committees, particularly as their major advisor, curriculum development, and academic recruiting and retention activities.

1. Achievement in Research, Scholarly and Creative Activity

Whatever the contribution, research, scholarly or creative activities must have one or more of the following characteristics:

a. They must occur in a public forum.

b.

- g. Citations of research in scholarly publications. ~~AND~~ PUBLICATIONS OF SPECIAL INTEREST TO INDIGENOUS CONSTITUENTS.
 - h. Published abstracts of research papers.
 - i. Reprints or quotations of publications, CATALOGING AND ARCHIVING DATA COLLECTIONS OF DANCE/PERFORMANCE VIDEO AND AUDIO/DVD'S, reproductions of art works, and descriptions of interpretations in the performing arts, these materials appearing in reputable works of the discipline,
 - j. Prizes and awards for excellence of scholarship.
 - k. Awards of special fellowships for research ~~and~~ artistic activities or selection of tours of duty at special institutes for advanced study.
 - l. Development of processes or instruments useful in solving problems, such as computer programs and systems for the processing of data, genetic plant and animal material, and where appropriate obtaining patents and/or copyrights for said development.
- M. NON-REFEREED JOURNAL ARTICLES AND MONOGRAPHS INCLUDING AUTHORSHIP OF A BOOK OR MAJOR REFERENCE IN THE FACULTY MEMBER'S AREA OF SCHOLARLY ACTIVITY.

SPECIFIC CRITERIA FOR RESEARCH PERFORMANCE FOR PROMOTION OR APPOINTMENT TO:

A. ASSISTANT PROFESSOR: EVIDENCE OF ABILITY TO ESTABLISH A VIABLE RESEARCH PROGRAM IN THE FACULTY MEMBERS AREA OF SPECIALIZATION.

B. ASSOCIATE PROFESSOR: THE FACULTY MEMBER MUST HAVE ESTABLISHED AN APPROPRIATE RESEARCH PROGRAM THAT PRODUCES SATISFACTORY PUBLICATIONS IN SOME OR ALL OF THE CXCS FIELDS OF STUDY AND HAVE PRESENTED RESEARCH RESULTS AT PROFESSIONAL MEETINGS AND OTHER PUBLIC FORUMS. SUBMISSION OF RESEARCH PROPOSALS AND ACQUISITION OF EXTERNAL RESEARCH FUNDING, THE COMPLETION OF CONTRACT RESEARCH REPORTS, AND PUBLICATION IN CONFERENCE PROCEEDINGS THAT CONSTITUTE SUPPLEMENTARY EVIDENCE THAT THE RESEARCH PROGRAM IS OF HIGH QUALITY. THE FACULTY MEMBER MUST SHOW INDEPENDENT LEADERSHIP BY THE CREATION OF RESEARCH IDEAS THAT INVOLVE STUDENT PARTICIPATION.

C. PROFESSOR: FACULTY RESEARCH PROGRAMS SHOULD PRODUCE PUBLICATION IN REFEREED PROFESSIONAL LITERATURE AS WELL AS OTHER PUBLICATIONS NOTED IN A THOROUGH REVIEW, AND THERE SHOULD BE A RECORD OF STUDENT AND/OR JUNIOR FACULTY INVOLVEMENT. THE PUBLICATIONS SHOULD BE OF SUFFICIENT QUALITY AND QUANTITY TO DEMONSTRATE THE EXISTENCE OF AN ONGOING, PROFESSIONAL, INDEPENDENT RESEARCH PROGRAM. ADDITIONAL EVIDENCE SHOULD BE PROVIDED SHOWING THAT RESEARCH HAS BEEN PRESENTED TO ENTITIES SUCH AS INDIGENOUS ORGANIZATIONS AND TRIBAL ENTITIES.

D. Criteria for Public and University Service

Public service is intrinsic to the land grant/sea grant/space grant tradition, and is a fundamental part of the university's obligation to the people of its state. In this tradition, faculty providing their professional expertise for the benefit of the university's external constituency, free of charge, is identified as "public service." The tradition of the university itself provides that its faculty assumes a collegial obligation for the internal functioning of the institution; such service is identified as "university service."

1. Public Service

Public service is the application of teaching, research, and other scholarly and creative activity to constituencies outside the University of Alaska Fairbanks. It includes all activities which extend the faculty member's professional, academic, or leadership competence to these constituencies. It can be instructional, collaborative, or consultative in nature and is related to the faculty member's discipline or other publicly recognized expertise. Public service may be systematic activity that involves planning with clientele and delivery of information on a continuing, programmatic basis. It may also be informal, individual, professional contributions to the community or to one's discipline, or other activities in furtherance of the goals and mission of the university and its units. Such service may occur on a periodic or limited-term basis. Examples include, but are not limited to:

- a. Providing information services to adults or youth.
- b. Service on or to government or public committees, OR OTHER GOVERNMENTAL BODIES, INCLUDING TRIBAL ENTITIES, ALASKA NATIVE CORPORATIONS, HEALTH CORPORATIONS, ETC.
- c. Service on accrediting bodies.
- d. Active participation in professional organizations.
- e. Active participation in discipline-oriented service organizations.
- f. C

2. University Service

University service includes those activities involving faculty members in the governance, administration, and other internal affairs of the university, its colleges, schools, and institutes. It includes noninstructional work with students and their organizations. Examples of such activity include, but are not limited to:

- a. Service on university, college, school, institute, or departmental committees or governing bodies, APPOINTMENT TO INTERNAL EDITORIAL BOARDS AND SCHOLARSHIP SELECTION COMMITTEES .
- b. Consultative work in support of university functions, such as expert assistance for specific projects.
- c. Service as department chair or ~~term~~ limited and part-time assignment as assistant/associate dean in a college/school.
- d. Participation in accreditation AND UNIT OR CAMPUS WIDE EVALUATION reviews.
- e. Service on collective bargaining ~~unit~~ committees or elected office.
- f. Service in support of student organizations and activities.
- g. Academic support services such as library and museum programs.
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cognizant dean, in consultation with the unit faculty shall review unit criteria, standards and indices and revise if warranted. Unit criteria, standards and indices approved by the Faculty Senate prior to a unit's reorganization shall remain in effect until reviewed and revised. Revision of unit criteria, standards and indices must follow the review process established by the Faculty Senate. If the unit criteria, standards and indices are not revised, a statement of reaffirmation of the current unit criteria, standards and indices must be filed with the Office of the Provost, following the review.

Unit criteria, standards and indices, when developed by the faculty and approved by the Faculty Senate, must be used in the review processes by all levels of review. Their use is NOT optional. It shall be the responsibility of the candidate for promotion, tenure, ^{the year} comprehensive and diagnostic review (United Academics only), and ~~post~~ review to include these approved unit criteria, standards and indices in the application file.

F. Annual Evaluation of Non-tenured Faculty with Academic Rank

1. Process of Evaluation

There will be annual evaluations of all untenured faculty members holding academic rank. Each faculty member shall submit a professional activities report to the campus director or college/school dean according to a schedule announced by the provost. The annual professional activities report will be accompanied by a current curriculum vita. The evaluations performed by the campus director or college/school dean shall ~~include~~ include explicit statements on progress toward meeting criteria for tenure and promotion in their written evaluations. The dean's/director's evaluation shall reference the faculty member's workload agreement in commenting on progress. The director or dean shall provide a copy of a written evaluation to the faculty member. In the case of a faculty member having a joint appointment, the dean will coordinate the review and recommendation with the DEAN/director as appropriate.

G. Periodic Evaluation of Tenured F

E, shall also apply to the definition and evaluation of faculty in special academic rank positions.

The appointment to special academic rank shall terminate on the date specified in the letter of appointment, and implies no expectation of a subsequent appointment.

ATTACHMENT 212/4

Relationship to Purposes of the University:

This minor is being created due to student interest. Currently there are several students working on Interdisciplinary Degrees that include Art History as one of the components. They, and others, have expressed dismay that there is no way to receive a formal major or minor in Art History. This minor would also have the secondary benefit of increasing enrollment in the Art Department.

ATTACHMENT 212/5
UAF Faculty Senate #212, February 8, 2016
Submitted by the Curricular Affairs Committee

ATTACHMENT 2126
UAF Fac

ATTACHMENT 212/7
UAF Faculty Senate #212, February 8, 2016
Submitted by the Curricular Affairs Committee

Curricular Affairs Committee
Meeting Minutes for November 25, 2015, 1-2:30 pm

Present: Ken Abramowicz, Casey Byrne, Jennie Carroll (Chair), Mike East, Alex Fitts, Doug Goering, Catherine Hanks, Cindy Hardy, Eileen Harney, Jayne Harvie, Lisa Lunn, Rainer Newberry, Caty Oehring, Patrick Plattet, Holly Sherouse
Absent: Ginny Kinne, Jenny Liu,

1. Approval/Amendment of Agenda
The agenda was approved.
2. Approval of minutes from November 11
Minutes for November 11 were approved.
3. Old Business
 - a. Minor in Major Motion – update from Alex/Holly
Holly noted that more time was needed to look into how OAR would code the information in Banner. Discussion was deferred until the next meeting.
4. New Business
 - a. CAC GER Subcommittee Report from November 18 (attached)
 - i. Approval of guidelines
The committee approved the guidelines with some minor revisions (e.g., move “Course must be 100 or 200 level” to near or at the top of the numbered lists). The guidelines have adhered strictly to the existing UA Regulations.

Clarification was made about the type of Arts courses intended to fulfill that requirement (introductory level; academic component stressed rather than simply “hands-on” activity). Importance of limiting the number of courses that fall into the classifications lists was discussed. All the current PHC courses are included in the buckets.

It was noted that if the UA Regulations change the ~~defn~~ of “Arts” the classification lists may need to be changed. GERC had wanted the Regulations to change, but that effort stalled out at the system level.

- ii. Library Science issue
Library Science falls outside the Perspectives on the Human Condition (PHC) and the UA regulations (as does Ethics). The Library faculty do not want the course to be folded into other courses.
 - b. Questions/issues raised by Core Review Committee
 - i. Communication Plans: Transfer student issue – recommend departments include a transfer student policy
Jennie attended the Core Review Committee’s last meeting. They were concerned about the transfer issues related to department Communication plans, and want to have those plans address student transfer issues. It was pointed out that the situation is essentially no

different than what exists with transfers now as they relate to oral or written intensive content.

Capstone experience requirements will hopefully help to resolve these types of issues related to Communication plan requirements (or “O” and “W” requirements).

Assessment of student learning outcomes will hopefully reveal course transfer problems so that those transfer issues can be addressed.

c. Grades Appeal Policy

(https://docs.google.com/a/alaska.edu/document/d/1Lcp43UeeJ8RxzhOjrlMQpwrit4Ydo_u8mkTgiDQxjKQ8/edit?usp=sharing)

Cindy mentioned this came to SADAC -- who felt this topic wasn't in their purview. Jennie noted that Sandra had passed it on to her.

The proposed changes were discussed. Adding the reference to Deferred grades was an

Curricular Affairs Committee

Meeting Minutes for December 9, 2015, 12:30 pm(as amended to update meeting attendance)

Present: Ken Abramowitz, Casey Byrne (via Zoom), Mike Earnest, Catherine Hanks (via Zoom),
Indy Hardy, Eileen Harney, Jayne Harvie, Ginny Kinne; Lisa Lunn, Rainer Newbold (Chaired meeting for
Jennie) Caty Oehring, Patrick Plattet (via Zoom), Holly Sherouse

Absent: Jennie Carroll, Alex Fitts, Doug Goering, Joan Hornig, Joaio0(, J)-117.3 0h)t

years that makes it harder for freshman students to take it. Holly offered to refine the data pull to help get a clearer picture.

Possible solutions were suggested, such as making the course a co- or prerequisite for ENGL F211 or F213. Late-start online options would be useful, also. Offering more sections per semester would probably be the most ideal solution. Ginny will go back to the library faculty and start the conversation again. Eileen will talk to the English department about the idea of tying the library course to English courses. Implications of changes to the Core Curriculum / GERs were mentioned, particularly with regard to types of waivers given to transfer students. Another solution could be assigning two CRNs in Banner for one course in order to provide underclassmen a better chance to sign up for the course. The fundamental issue remains that there are about 700 freshman and only about 390 seats available for the library courses (based off data from this semester). Increasing the size of the sections was one obvious solution, even if just for a limited time to accommodate the overflow of upper-level students needing to take it.

8. New Business

a. CAC GER Subcommittee Report from December 2 (attached)

i. Crosslisting issues

SOC / ANTH F100X no longer seems to be functioning as a truly cross-listed course, but has become two distinct courses over time. This may also be the case with PS / ECON F100X; and ART / MUS / THR F200X. Jennie has started to contact departments about crosslisting such courses via the minor course change process.

ii. Soc issues: problems of courses w/prerequisites & how we'll deal with that problem
Communication had come from the Sociology Department about courses they wish to be included in the new bucket lists (some with prerequisites that they plan to remove). Jennie has contacted them to let them know "new" courses are not being considered right now for the buckets.

Updating the course transfer guidelines for GER fulfillment was discussed (page 34 of the Catalog, Table 4 on transfer equivalencies). It's hoped that broadening the course options with the bucket lists will result in a decrease of OIA students completing GERs elsewhere to be able to simply transfer in those requirements. Procedures for core waivers were also discussed. The Core Review Committee needs to be brought into the discussion.

9. MEETING DAY / TIME NEXT SEMESTER??? Same day???

The December 23 meeting was cancelled. The committee agreed to meet next on Monday, January 11, 2016, at 1:00 pm in the eLearning Conference Room.

10. Informational

- a. Academic probation and disqualification motion approved by FS (Dec. 7)
- b. Foreign language option motion approved by FS (Dec. 7)
- c. CAC Goals AY 15/16 update (attached)

The meeting was adjourned close to 2:30 PM amidst a great collective sigh of relief mixed with the foreboding sense of impending deadlines.

CAC GER Implementation Subcommittee Meeting Report
December 2, 2015

Discussion on cross-listed courses:

1. Intended to be the same, but evolved differently (e.g. ANTH 100x and SOC 100x).
 - a. Should be uncrosslisted so that students can take them as different social sciences to meet UA regulations
2. Are the same course regardless of designator.
 - a. Should ensure that students can only take one designator that counts in ss category.
3. Crosslisted, but only taught under one department.

Curricular Affairs Committee

Meeting Minutes for January 11, 2016, 1-2:30 pm at 131 Bunnell Building

Present: Ken Abramowitz, Casey Byrne, Jennie Carroll, Alex Fitts, Cindy Hardy (brought Dove chocolates), Eileen Harney, Jayne Harvie, Joan Hornig, Ginny Kinne, Caty Oehring, Patrick Plattet, Holly Sherouse

Absent: Mike Earnest, Catherine Handberg, Doug Goering, Jenny Lilja, Lisa Lunn, Rainer Newberry

1. Approval/Amendment of Agenda

The agenda was approved as submitted.

2. Approval of minutes

- a. November 24, 2015 – approved as submitted.
- b. December 9, 2015 – approved with correction to attendance.

3. Old Business

- a. Updates (if any)

- i. Appeal policy – Mike Earnest was out of town; topic postponed.

- ii. Library issue

Ginny reported on a discussion she had with Karen Jensen, Library faculty, about the Library Science classes. The number of faculty to teach it has gone down from 12 to 4; and they currently have added one adjunct to help teach the course. Karen wanted to see the enrollment numbers Holly had, as she has not seen an increase in upper classmen taking her courses. But, if this is taking place overall, she'd like the data. Karen noted they have bumped up online course enrollment from 30 to 40 available seats. It was noted that UAA has an online library course that is also available to UAF students. (It is often cancelled at UAA as the course is not required for the tests.) They talked about having a library competency test information session once or twice a semester to raise student awareness. It wouldn't be a test prep session, but would help students gauge their readiness to take it. It's a difficult test.

Using the library sciences course as a prerequisite for an ENGL course was discussed at length. The usefulness of online study modules to ready students to take the test was discussed. Eileen will talk to the English department about using Library Science as a prerequisite. Ginny will talk to Karen Jensen about the study module idea. Making open source material available was also discussed.

- iii. GER changes

Jennie brought a draft list of bucket courses for review. All the departments have been contacted regarding the courses some of the courses shown that still need some action (such as un-crosslisting, or updating the course descriptions to better align with GERs regulation). The designators have been

ATTACHMENT 2128

UAF Faculty Senate #212, February 8, 2016

Submitted by the Faculty Affairs Committee

Faculty Affairs Committee

Meeting Minutes: Wednesday, November 25, 2015

4:00 PM, Conference Room (130), Murie Building, UAF

Present: Andreas Anger, Nicole Cundiff, Chris Fallen, Joshua Greenberg (via phone), Leslie McCartney, Walter Skya

Absent: Elizabeth Allman, John Eichelberger (Ex-Officio), Valerie Gifford, John Heaton, Julie Maier

Meeting called to order at 4:03 PM by Chris Fallen.

Agenda approved.

Minutes from October 28, 2015 approved; motion made by Walter by Andreas, passed.

Old business:

Resolution on benefits/overloads as prepared by Andreas were discussed; a few minor changes added. With amendments Leslie moved that the Resolution be now put before the Administrative Committee, 2nd by Walter, passed.

RISE Resolution – as it only recommended faculty make a contribution, Andreas moved that the document be accepted by the Faculty Affairs Committee, 2nd by Nicole, passed.

Discussion about the Blue Book postponed.

Discussion about the Faculty Code of Conduct postponed.

New business:

Chris will advise John that the group suggested he bring hiring concerns to the attention of the Human Resources Department and then, if not satisfied, to Legal Counsel to see if proper hiring protocol was followed.

Other Business:

None.

Next meeting:

January 20 @ 4 PM (venue of Room 130 Murie Building to be confirmed).

Meeting adjourned at 4:34 PM

ATTACHMENT 2129
UAF Faculty Senate #212, February 8, 2016
Submitted by the Unit Criteria Committee

ATTACHMENT 212/10
UAF Faculty Senate #212, February 8, 2016
Submitted by the Committee on the Status of Women

Committee on the Status of Women
Meeting Minutes Friday, 11 Dec 2015 1-2pm, School of Ed Conference Room - Gruening 718

Present: Jane Weber, Mary Erlander, Diana Di Stefano, Derek Sikes, Alex Fitts, Megan McPhee (via skype), Sine Anahita, Ellen Lopez, Erin Pettit (Skype)

Members absent: Women's Center Coordinator

1. Luncheon Cost Analysis Update.
\$1,750 for 2015, \$2,150 for 2014 so we dropped the costs this year but need to reduce it more.

Committee agreed to ask Provost Henrichs to be the luncheon speaker. Rationale: she is deserving and can speak to the particular challenges at UAF now.

2. Conversation Cafés Planning for Spring, probably at a Café like Arctic Java, or an evening /dinner event. Something to entice more people, try new ideas.

3. Promotion & Tenure Workshop. Springfest is April 22, 2016 (10:00-12:00).
Venue Jayne Harvey will reserve Butrovich – 1 month in advance; along with a back up room.
Proposed panelists:

- x Alex Fitts (Vice Provost and Accreditation Liaison Officer) – Agreed
- x Diana Di Stefano (CLA Tenured, Family Role) Agreed!
- x Andrea Greenberg (CLA Term) – Ellen will ask her
- x Bob Bolton (IAB-

5. Resolution on use of gender inclusive language.

6. Family Leave.

Tabled until Jan meeting.

Spring meetings:

Fridays, 10-11:00

- x January 22nd
- x February 19th
- x March 25th
- x April 8th
- x May - TBD

Respectfully Submitted, Ellen D. S. Lopez, These minutes are archived on the CSW website:
<http://www.uaf.edu/uafgov/faculty/senate/committees/5116-csw/>

Committee on the Status of Women

Meeting Minutes Friday, 22 Jan 2016, 10-11am, School of Ed Conference Room - Gruening 718

Present: Jane Weber, Diana Di Stefano, Derek Sikes, Alex Fitts, Megan McPhee (via skype), Sine Anahita, Ellen Lopez, Erin Pettit, Kayt Sunwood, Mary Erlander

Members absent: Women's Center Coordinator

1. Promotion & Tenure Workshop Springfest is April 22, 2016 (10:00-12:00).

Venue Jayne Harvie will reserve Butrovich – 1 month in advance; along with a back up room. Derek will emcee.

Proposed panelists:

- x Alex Fitts (Vice Provost and Accreditation Liaison Officer) – Agreed
- x Diana Di Stefano (CLATenured, FamilyRole) Agreed!
- x Andrea Greenberg (CLATerm) – Ellen will ask her
- x Jessica Cherry (atmospheric science Research Faculty) Erin will ask her
- x Someone from Library? Karen Jensen – Mary will ask her
- x Erin Petitt (Geophysics – Tenured) Agreed!

Flyer: Discussed changing name to Planning Strategically for Promotion, Tenure, and Career Advancement Sine made a draft flyer and will make edits. Discussed idea of handing printed copies of the flyer directly to Dept. Chairs. Megan opened discussion on distance delivery – illuminate live, Google Hangouts, cost issues of using UAF OIT.

Sign in sheets from past – 2015 MIA (probably with Jayne Harvie),

Ellen suggested we have an evaluation form which she will develop. We can have a pile at the entry table and pass out / remind people near the end.
Jane will investigate coffee, tea & water options.

2. Conversation Cafés

Erin

ATTACHMENT 212/11
UAF Faculty Senate #212, February 8, 2016
Submitted by the Core Review Committee

Core Curriculum Review Committee
Meeting Minutes for 20 November 2015
Meeting time: 10:30 to 11:30 am
Meeting location: Kayak Room, 408 Rasmuson Library
Meeting convener Andy Seitz and Margaret Short

Attendees

| Name | Present |
|--------------------------|---------|
| Andy Seitz (cochair) | X |
| Margaret Short (cochair) | X |
| Bobbi Jensen | X |
| Brian Kassof | |
| Burns Cooper | X |
| Caty Oehring | X |
| Gabrielle Russell | X |
| Ginny Kinne | |
| Hayley Williams | X |
| Kathy Arndt | X |
| Kevin Berry | X |
| Kevin Sager | X |
| Larry Duffy | |
| Marsha Sousa | |
| Tony Rickard | |

The “X” request was approved for CHEM F111X, so now this course will count towards the baccalaureate core in the natural sciences.

4. Petitions

a. Approved –

- i. Request to have Italian 193 count as one semester of a two semester language substitute (in combination with a 200 level Italian class taken in Italy) for the Perspectives on the Human Condition requirement. It was noted that Italian 193 was largely conversational, but it did include other language elements (construction etc). Additionally, the 200 level class taken in Italy was 6 credit hours, and therefore, the committee felt that this combination (ITAL 193 and 200) met the spirit of the language substitute for the PHC requirement.

b. Denied –

- i. Request to have HLTH F114 count toward the baccalaureate core natural science requirement. There was a note from a similar petition approved in 2012, which was approved, that any 4 credit science class can be used toward the Natural Science requirement without being reviewed by the Core Review Committee for the BA degree. However, the Core Review Committee has never seen anything in writing about this open substitution and the HLTH F114 course clearly does not meet the Faculty Senate guidelines for core natural science courses, so the petition was denied.

c. Tabled –

- i. Request to use ED F486O/2 in Summer 2015 count as ED F486W,O. The justification for the petition stated that ED F486 W,O was approved in Fall 2014, but was not effective until Fall 2015. The justification further stated that the Summer 2015 offering of the course followed the exact same syllabus as that approved for Fall 2015. However, a comparison of the syllabi from Summer 2015 and the syllabi approved for ED 486W,O for Fall 2015 showed that the syllabi were different. The petition was tabled pending a clarification of which syllabus was followed and how written and oral assignments were graded.

5. Discussion

- a. Re-visiting the website.
- b. Anything else?

ATTACHMENT 212/12

UAF Faculty Senate #212, February 8, 2016

Submitted by the Student Academic Development and Achievement Committee

Student Academic Development and Achievement Committee

Meeting Minutes for November 10, 2015

Present:

Sandra Wildfeuer IAC/BBC chair Eileen - English

Stacey - Academic Advising Colleen - Rural Student Services Jennifer - CTC

Cindy - Dev Ed Ben - KUC

Joe - NWC

Jill - Math

Guests: Dana Greig DEVE

Notes

Cindy and Dana present to answer questions about the trial courses and new course proposals. writing program begins

Trial courses: can be offered three times. Need clarification on this three times only or in any campus? Wording on placement and the process for moving through developmental sequence. Perhaps place this just one part of the catalog for placement. Take out of all four classes and then be sure the catalog revision includes provision for moving through the sequence. Keep the language regarding the €

Votes for courses: DEVE 094 and WRTG 080- consensus to approve classes

Votes for courses DEVE 194 and WRTG 090- consensus to approve classes

DEVM Courses Up for Approval:

Sandra explained the new math classes – they are not charged for the first credit out of it. Huge push to put the class on eLearning so that the numbers of attendees aren't limited. Want to start offering in the summer. 4-credits modularized they pay for each credit that they earn. Questions arose regarding drop date for classes, do students pay fees? Apparently an arrangement with the registrar to do Withdrawals with no penalty. Students have to sign up for all three without knowing how they will do in all three modular. The sign up process is a bit confusing – if need to inform advisors of how the structure of the class works (signing, withdrawing, money back). How do we know which students are the best fit for this course? Students must be very motivated. Course instructor approval- they do need to speak with the instructor first for permission. If this is become a course, then anyone needs to be able to teach it- if it's on eLearning then students won't have that up front advising.

These classes may or may not be done in person - (eLearning) – and it must be on the form you want to offer the class in any other version. Currently it only listed as lab class -not asynchronously. If it were offered asynchronously, that would be a different design.

Question: do you have to submit a minor course change form to submit any changes to courses (ie. Move to eLearning). ie. Changes to course format. Do we have the computer lab capacity or are we going to need to diversify the offerings? (online).

Vote for DEVM 054A-C. Courses approved

DEVM 068 Math Essentials 4 credits –This class integrates math concepts in the context of larger problems rather than as isolated chunks. Prepares students for intermediate algebra in one semester rather than two semesters. A similar class at UAA has existed since 2007– not in the alignment process currently. Has been taught synchronous by distance lecture and activities. Cindy asked if 068 fit in the numbering system and Sandra maintains that the numbering accurately reflects the progression and the demands of the class (lots of group work etc). The numbering was agreed upon. The UAA class is DEVM 060 and it will be kept through the alignment. We cannot use that number because that was our old Elem Alg numbering.

Currently there is no min. test score placement. Sandra would like to see

ATTACHMENT 212/13

UAF Faculty Senate #212, February 8, 2016

Submitted by the Faculty Development, Assessment and Improvement Committee

UAF Faculty Development, Assessment and Improvement Committee

Meeting Minutes for November 24, 2015

I. Franz Meyer called the meeting to order at 2:02 pm.

II. Roll call

Present: Gerri Brightwell, Mike Castellini, Bernie Coakley, Candi Dierenfield, Cindy Fabbri, Andrea Ferrante, Brian Himelbloom, Kelly Houlton, Duff Johnston, Franz Meyer, Joy Morrison, Channon Price

Excused: Steve Hunt, Diana DiStefano, Chris Lott, Trina Mamoon

III. News on Electronic Course Assessment Implementation Committee (ECAI)

Andrea reported that faculty are already being contacted but there was a problem that Sally Skrip had to work to resolve with Blue and OIT, therefore the electronic evaluations will not be emailed to students until December 4. The FAQ is being updated by Sally as new questions come in.

D

ATTACHMENT 212/14

UAF Faculty Senate #212, February 8, 2016

Submitted by the Graduate Academic and Advisory Committee

Graduate Academic and Advisory Committee

Meeting Minutes for November 25, 2015

Attending: Daryl Farmer, Don Hampton, Mitchell Reed, John Yarie, Sean McGee, Anne Beaudreau, Holly Sherouse, Karen Jensen (by phone), Donie Bret-Harte, Jayne Harvie, Jane Monahan (guest), Mike Daku, Laura Bender, Mike Castellini (by phone)

I. Minutes from our meeting of 11/11/15 were passed.

II. Guest Jane Monahan from the School of Education gave us an explanation of the proposed changes in the community counseling program. The main change is to offer certification for clinical mental health, which requires a 60 credit minimum for professional certification and ~~as well~~ to become accredited by KCREP. There is a strong demand for professional certification by students in the program. The local military bases want professional certification, because it is hard to get certified counselors. Other minor changes involve adding personal interview, and disclosing that background checks are required. Also, the National Counseling Preparation exam will become the comprehensive exam in this program, which is more efficient and will allow students to get jobs in other states. Finally, some students want to do it all, both be clinically certified and to be a certified school counselor, in which case they can have both concentrations on their transcript. The counseling program is large, with 80 students, and they are not likely to be deterred by the additional credit requirement; in fact, many of them are requesting it. The national exam can be taken in the home community, proctored by someone outside of the department. GAAC members commented that this really makes sense for workforce development, and the certification will allow more graduates to be employed in Alaska. GAAC suggested that it would be key to provide a memo to President Johnson explaining why this program will go over the 45 credit maximum.

III. We received an update on health insurance for graduate students. Offering graduate student health insurance was developed under Provost when she was Graduate Dean, and is a relatively recent occurrence. The graduate student health insurance program is entirely ~~financed~~ ~~by~~ ~~the~~ ~~university~~. Recent trends include: 1) The number of graduate students is currently decreasing, because ~~there are~~ ~~fewer~~ ~~TAs~~ and RAs, due to declining funds. 2) The total costs are going up (currently UAF puts in ~\$1 million for grad student insurance). 3) The cost per student is around \$2000/student, but less is covered, due to increasing restrictions. All of these trends are negative. Other universities are dropping their graduate student health insurance because of changes to coverage mandated by the Affordable Care Act, and are directing students to get health insurance on their own, through the exchanges. Some students are also covered by their parents' insurance, depending on their age. GAAC wondered whether coverage through the ACA would be better. The graduate school can't answer this, because it depends on the students' income and potential subsidies. There is no requirement that universities provide health insurance. When Provost Henrichs was Dean, it was important to her, and it was a good recruiting tool. Now many of those other universities don't offer health insurance. GAAC members commented that this is a tough spiral, fewer resources = fewer students, so even more expense. GAAC members asked that the graphs that Mike Castellini presented be sent around electronically, and Mike agreed. Anne Beaudreau requested that students and faculty have an opportunity to weigh in. Will stipends be increased to help cover costs? Mike Castellini commented that we can't give students money to buy health insurance, but the university could increase stipends coincidentally, which would depend on university's funding, and would be determined at a higher level. At present, UAF can't offer dental or

vision to graduate students, which they could get through the exchanges. The expansion of Medicaid in Alaska should help quite a bit toward providing subsidies for students. Mike agreed to provide numbers for his Senate presentation in December. GAAC asked whether graduate students are not considered employees. Mike responded that at present, they are not employees for health insurance, because they must work 30 hours per week or more. The key question is how much an equivalent plan on the exchanges would cost. Mitch Reed will look into this.

IV. Holly Sherouse provided data on deferred grades in graduate courses from 1997 to this summer. According to her data, there are 5774 deferred grades. There were (master's and ph.d) 1400 from 1997 to 2005 (24% of total), and in the last 10 years, only 464. Of the student with those grades, only 15 are not active. For context, these deferred grades in graduate courses are only about 10% of undergraduate deferred grades, and she is not concerned about these numbers. She doesn't think it is worth it to worry about deferred grades for graduate students. She will check to see how many are coursework grades. GAAC agreed that this is not a big problem. Holly suggested that reminders could be sent to faculty, or students could contact their professor or the registrar's office.

V. GAAC passed the following course and program changes and proposals:

15-GNC: New Course CE F607 -GIS Applications in Civil Engineering

18-GPCh.: Program Change Master of Education in Counseling

21-GCCh.: Course Change: ED F620 - Language, Literacy and Learning (pending some small corrections)

22-GCCh.: Course Change: ED F630 - Curriculum Development

24-GCCh.: Course Change: ED F686 - Assessment and Testing in K-12 Public Schools (pending some small corrections)

VI. GAAC's next meeting will occur in January, as many members are gone to meetings in December.

Graduate Academic and Advisory Committee
Meeting Minutes of 01/13/2016

Attending: Sean McGee, Mike Castellini, Karen Jensen (by phone), Laura Bender (by phone), Anne Beaudreau (by phone), Mitch Reed, John Yarie, Jayne Harvie, Amanda (for Holly Sherouse), Don Hampton, Donie Bret-Harte, Daryl Farmer, Mike Daku (by phone)

I. Minutes from our meeting of 11/25/15 were passed with one correction.

II. Graduate Student Health Insurance. As requested at our last meeting, graduate student representative Mitch Reed did some research on what it would cost for him to get health insurance in the private market, using the health insurance exchanges set up under the Affordable Care Act. In his case, he would expect to pay \$5076/year in premiums for 60/40 plan (60% paid by the insurer after deductibles are met), with similar deductible and out-of-

student health insurance were passed on to President Johnson. Anne Beaudreau asked whether health insurance is required by NSF Graduate Student Fellowships (which are awarded to students individually, and are separate from PI grants). Mike will check into this.

III. Mike Castellini provided an update on the proposed budget for the Graduate School. Their proposal to Provost includes continuing to reduce staffing levels (by 0.5 FTE), and a reduction in number of thesis completion fellowships (by 25%). All travel was cut last year. He explained that the Provost went over the entire budget process, that all proposals have been turned in, and the President is expected

adjustable, many pros; few cons in his estimate. The Math Department uses it and they have great success with it. He uses it to save time as it is easier to use.

DISCUSSION / INFORMATION ITEMS FOR ADMINISTRATIVE COMMITTEE

- o Report on Progress of Mathematics PhD Program Revitalization
The committee would like to discuss this with the Provost who could not attend the meeting today. It will be discussed further at the next AdCom meeting.

- o GERs Course Classification List and Guidelines Rainer N.
The AdCom supported allowing second semester language courses to be used to fulfill GERs, making languages an exception to the introductory course “rule” (using courses with no prerequisites). It was agreed to take the discussion forward to the full Senate.

- o Student Academic Misconduct Policy for Instructors, with the goal of forming a subcommittee to write up guidance for instructors in this situation – Orion asked for any volunteers.
[SOMa9.20(y)20(ow)23(s)-11(?f)3(J)(M)-f-10(r)/nr)3(od 2(e)25.)]TJ EMC ET /P od 2(e)26.